

North Carolina Society Sons of the American Revolution



Chapter President Training

President

- This presentation is not the absolute on this position. It is a compilation of many sources from the chapter, state and national handbooks and selected experiences.
- Primary references:
 - NCSSAR Handbook Vol I, Chapter 7, Chapter President Protocol
 - NCSSAR Handbook Vol II – Chapter Leadership
- We welcome any suggestions and encouragement to improve this presentation.

Purpose

- The purpose of this program is to provide guidelines to sitting Presidents and to officers, who will be taken over the reins of leadership and members who are prospective officers.



Responsibilities of a President

- Ensure the chapter affairs are conducted in a proper and timely manner.
- Oversee that all current officers are performing their duties and responsibilities
- Decide in what activities the Chapter will participate.
- Conduct meetings.
- Name committee chairmen to oversee the chapter goals and activities
- File chapter reports to State and National officers.

Chapter Affairs

- Growth of membership
- Adequate funds to achieve Chapter goals
- Recognition of worthy persons in the community
- Recognition of worthy members of the chapter
- Sponsor youth events.
- Present flags and flag certificates
- Participation in veteran's affairs
- Participation in community and patriotic events
- Solicitation of proclamations

Growing Membership - Recruiting

- Work with your local DAR Chapters for male relatives
 - SAR/DAR Medal of Appreciation for DAR assistance
- Organize and man recruiting booths at the local mall or farmer's market
- Create a membership package for new prospects.
- Post notices at the local libraries
- Poll chapter members for family members.
- Coordinate with other genealogical organizations as a source of members and speakers

Growing Membership - Retention

- Mentor Program
- Get new members involved early
- Training – New Member to Chapter Officers
- Educational Component to Chapter meetings
- Interview members to determine what they would like to achieve
- Color Guard participation

Chapter Finances and Treasury

- Build and set a budget to help establish your chapter expenditures and income
- Expenditures
 - Operating expenses
 - SAR Medals and Certificates
 - Youth Award Program scholarships
- Income
 - Chapter dues
 - Fundraisers such as Wreaths Across America
 - Donations and Sponsorships
 - Special Assessment (Emergencies only)
- Annually by May 15, submit online the IRS 990-N form to maintain your chapter's non-profit status

Recognize Outstanding Persons

- SAR Law Enforcement Medal
- SAR Fire Safety Medal
- SAR Emergency Medical Services Medal
- SAR Heroism Medal
- Bronze and Silver Good Citizenship Medals to Outstanding citizens, retiring long serving Police chief, Fire Chief, Politicians, Speakers and others, who volunteer their time to the community.

Recognize Outstanding Members

- Military or War Service Medal
- Chapter Distinguished Service Medal
- Chapter Meritorious Service Medal
- Bronze Roger Sherman Medal
- Bronze and Silver Good Citizenship Medals
- Bronze Color Guard Medal
- Robert E. Burt Boy Scout Volunteer Award
- Service to Veterans Medal



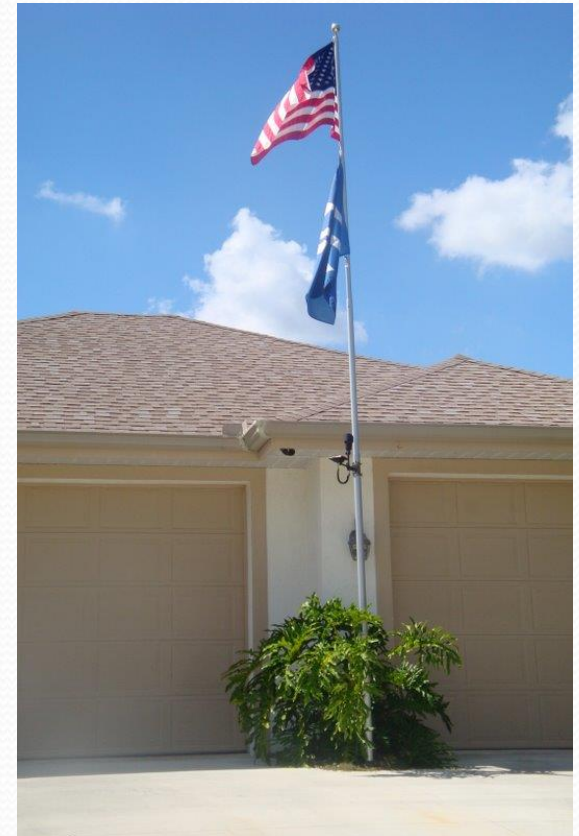
Youth Contests

- The Knight Essay Contest
- Rumbaugh Oration Contest
- JROTC
- Eagle Scout
- New Boy Scouts Project
- Americanism Elementary School Poster Contest
- Americanism Middle School Brochure Contest
- History Teacher Competition (High School, Middle School, and Elementary School)



Honoring our Flag

- Flag Certificates to individuals, organizations, and businesses that show flag properly and with dignity. Gives Chapter and State access into the National contests
- Flag Retirement Certificates to those organizations who conduct flag disposals properly.
- Donate a new Flag for a new home dedication for the Habitat for Humanity



Solicit Proclamations

- Meet with local government organizations to have proclamations issued for specific events:
 - Patriot's Day
 - Constitution Week
 - 4th of July
 - Memorial Day
 - Veterans Day
 - SAR Commemorations

Participate in Veteran's Affairs

- Join local veteran's council
- Donate to the council's funds
- Participate in Veteran's Day and Memorial Day celebrations
- Volunteer for flag disposal ceremonies
- Wreaths Across America



Participate in Community Events

- 4th of July events
- Veteran's and Memorial Day, Pearl Harbor ceremonies
- Volunteer in local schools
- Conduct Boy Scout Merit Badge workshop
- Form a color guard and participate in parades



Oversee Chapter Officers

- Make sure each officer knows what he is supposed to do.
- Be prepared to train.
- Be prepared for any eventuality
- Try and get as many members involved as possible.
- Appoint Committee chairman and assign volunteers if you have people to fill them.

Activities in Which the Chapter Will Participate

- You can't do everything great, choose what you can do well and do that well. Don't take on more than you can do well.



Conduct Meetings

- Develop a meeting outline.
- Research and invite guest speakers
- Have members present their Patriot Ancestor bio
- Check NCSSAR and NSSAR websites for news.
- Check the latest NCSSAR President's Piece
- President should register with the NSSAR site for news and information.
- Conduct New Member Inductions
- Present speaker awards.
- Present member awards

Name Committee Chairmen

- Try and name as many persons as possible to different jobs so that you get as many people involved as possible in the Chapter operation.
- If you have enough active members then make up a job to keep them coming to meetings and being active in the community.
- Always remember that we are a volunteer organization and jobs, committees and participation should be fun, we each have our fun levels.



Chapter Reports

- Chapter Reports for Board of Managers meetings and Annual Convention – due NLT 2 weeks prior to meeting
- Reconciliation Report - Member dues
- Americanism Report
- Stark Report
- Color Guard reports
- Change of Officer Report
- Death of a Compatriot
- IRS Form 990-N

Forms

- Chapter Reports for BOM and Annual Convention.
- Reconciliation Report.
- New Member Induction Ceremony
- Short Funeral Ceremony

Induction Ceremony New Members

Induction Ceremony for New Members

Call new member up:

Compatriot _____

(full name of new member)

it is my pleasure to welcome you today as a new member of the St. Lucie River Chapter, of the National Society of the Sons of the American Revolution, by right of descent from your ancestor, Patriot _____, who helped to

(full name of patriot ancestor)

establish the United States of America by his service as a

_____.

Compatriot _____, would you raise your right hand?

Compatriot _____, do you, as a descendant of one of the patriots and heroes of the American Revolution, reaffirm your ancestor's faith in the principles of Liberty and our constitutional Republic? -----, And will you pledge to support the National Society, Sons of the American Revolution? -----.

I take great pleasure in presenting you with your membership certificate, and would _____,

(call up family member or sponsoring member)

please come forward and pin the rosette on our new compatriot. The rosette is the official recognition emblem of the Sons of the American Revolution and the colors of buff and blue represent the color of George Washington's uniform and honor his sacrifice.

I would also like at this time to remind all, that the purposes of the Sons of the American Revolution are educational, historical and patriotic, we are a non- political organization and we should not endorse or recommend any political candidate or should meetings include the discussion of the merits or demerits of such candidates.

Compatriot _____ please join your fellow compatriots.

Short Funeral Ceremony

I am Jay Wise from St Lucie River Chapter of the FLSSAR, presiding today as we honor our departed Patriot "Jack" John Gibson Taylor Jr. Compatriots, we have suffered the loss of a loyal and valued member. We are gathered here today to pay our respect and tribute to his memory and express our grief at his passing from our ranks, and to dedicate ourselves anew to continuance of the service to the country which he in his lifetime so well preformed both in the military and as a civilian. Let us here resolve that we are pledged again to cherish, maintain and extend the Institution of American freedom, to foster true Patriotism and love of country, and to aid in securing for mankind the blessings of liberty. Our Chaplain will now lead us in prayer.

CHAPLAIN

Our Heavenly Father, we thank Thee for our country, for its glorious past and promising future, and for the lives of those who have loved this land and served it. We commend to Thee the soul of our departed Compatriot, who in his lifetime gave so much to his native land and the testimony of his sincere patriotism; AMEN

I also have a message of inspiration for all Compatriots and their families that should inspire us now, at this solemn moment, and all through life. This message comes from Christ, the Head of the Church, who said: "I am the resurrection and the life; he that believeth in me though we were dead, yet shall he live; an whomsoever believeth in me shall never die." Compatriots let us so live that when the last summons comes for us, we may depart this life with our heads held high.

THANK YOU

Rewards

- Neck Ribbon
- Past Presidents pin presented by incoming president.
- Merituous Service Medal presented by chapter for your service to the chapter.
- Prestige of being President of a quality Organization.



Questions?